



## ABPA Proctor Notice #08-01

This Proctor Notice is being sent to all ABPA Proctors as part of an ongoing effort to assure the consistency of ABPA Tester Certification / Recertification examinations, wherever they are conducted. ABPA is an international organization and to a large degree our credibility will be judged by the consistency of our programs. ABPA will be sending out Proctor Notices as needed to further this goal. If you have questions or comments regarding this notice, or suggestions for future notices; please submit them to the ABPA Certification Committee in care of the ABPA National Office.

### 1. DRESS CODE

Proctors, while conducting ABPA written or performance examinations will adhere to the following dress code:

No company or organization logo related to backflow prevention or cross-connection control (e.g. ABC Backflow Testing or Neptune Backflow Preventers); also, nothing that implies any special status (e.g., Head Proctor, Proctor-in-Charge, Proctor, etc.). This applies to all articles of clothing, hats, shirts, etc. You may wear a shirt or hat with an approved ABPA logo, national or local, that has not been altered.

### 2. DEMEANOR

While conducting ABPA written or performance exams, proctors will refrain from talking to other proctors or applicants. Proctors may respond to an applicant's questions in a manner so as not to coach or assist the applicant in completing the performance examination. Proctors may, when in need of assistance, talk to other proctors at a moment that won't disrupt the applicants. Please remember applicants may have trouble concentrating when there is too much background noise.

Anyone not adhering to the above requirements may be asked to leave the examination site.